

## INTERNSHIP PROJECT MANAGEMENT OFFICE & ENGINEERING OPERATIONS (M/F/D)

This internship is part of engineering development in the project management office (PMO) & engineering operations department and requires high cross-functional interaction across various business departments. The department is focused on project & program management as well as controlling.

**This minimum duration of this internship is 6 months with the possibility to be prolonged for another 6 months.**

### Your responsibilities:

- Support engineering projects from conceptualization until completion
- Support project budget and timeline estimation
- Project execution: Support execution in cross-functional project team to assure on time and on budget delivery. Drive regular cross functional meetings, prepare minutes of meetings, track open actions, escalate deviations to leadership
- Reporting: Follow up milestones' accomplishment, create and update Key Performance Indicators (KPI). Update project status, dashboards and prepare presentation
- Drive improvement and development of selected reports, dashboards and tools upon demand
- Drive development of intranet with O365 and SharePoint

### Your Profile:

- Study in a technical and/or economical field preferred
- Good technical understanding as well as skills in analytical thinking and communication essential
- Basic understanding of project management
- Affinity for big data analysis, business intelligence, ERP systems and Project Management Tools
- Computer Skills: Tableau or experience in similar BI Tools; O365, SharePoint
- Ability to quickly grasp complex (technical and organizational) situations and concepts
- Independent, proactive and flexible working approach
- Business fluent in German and English language (verbally and written)
- Beneficial: experience in Engineering, finance area or similar jobs

The base pay is composed of the amount according to the Austrian collective agreement which is at least **EUR 2.195,46** gross per month (x 14).

### WHY INNIO JENBACHER?



International working environment & sustainable company  
 Owing projects, responsibility & further career opportunities  
 Flexible working hours, homeoffice & very good salary  
 15 min by train from Innsbruck to Jenbach  
 Canteen with seasonal and regional food

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## INTERNSHIP PROJECT-MANAGEMENT-OFFICE (M/F/D)

This internship is part of engineering development in the project management office (PMO) and requires high cross-functional interaction with other functions like Engineering, Sourcing, Operations, IT, Quality and Finance. The PMO is focused on project management, cost controls, schedule management, milestones tracking and project status presentation.

**This minimum duration of this internship is 6 months with the possibility to be prolonged for another 6 months.**

### Your Responsibilities:

- Support engineering projects from conceptualization until full validation
- Support project budget and timeline estimation
- Support project execution in different phases to assure on time and on budget delivery
- Update project status, dashboards and prepare presentation
- Support new process definition and project management software roll out
- Follow up milestones' accomplishment, create and update Key Performance Indicators (KPI)
- Facilitate the proper usage of project management tools
- Drive regular cross functional meetings, prepare minutes of meetings, track open actions, escalate deviations to leadership

### Your Profile:

- Study in a technical and/or management field (ongoing or finished)
- Strong IT skills and ability to work with software implementation
- Good project management, analytical thinking, and communication skills
- Like to work with big data analysis, excel and project management software
- Affinity for technical and commercial topics to optimize products and processes
- Curious to learn and self-driven to identify improvement points
- Strong sense of collaboration to help in multiple tasks
- Independent, proactive and flexible working approach
- Computer Skills: MS Office (Excel,...), Tableau
- Fluent in German & English language (verbally and written)

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## PRAKTIKANT:IN SUPPLIER QUALITY ENGINEERING (M/F/D) FÜR MIND. 6 MONATE

Nachhaltig, bezahlbar, zuverlässig. Was wäre, wenn Energieversorgung all das gleichzeitig sein könnte? Mit seinen Produktmarken Jenbacher und Waukesha sowie der digitalen Plattform myPlant bietet INNIO in mehr als 100 Ländern Energielösungen für heute und morgen und verbessert dabei die Lebensqualität unzähliger Menschen.

Du willst mit deiner Arbeit etwas bewirken? Für unsere Sourcing Abteilung suchen wir **eine:n Praktikant:in im Supplier Quality Engineering für mindestens 6 Monate** mit der Möglichkeit zu verlängern.

**Werde jetzt Teil unseres Teams!**

### Deine Aufgaben:

- Unterstützung der Qualifizierung neuer Lieferanten und Zukaufteilen
- Teilnahme an Ursachenanalyseprojekten bei Fehlern von Zukaufteilen
- Unterstützung und eigenständige Abwicklung von Projekten zur Verbesserung der Lieferantenqualität

### Dein Profil:

- Du absolvierst ein technisches Studium (Bachelor/Master) oder hast dieses oder eine HTL Ausbildung bereits vor Kurzem abgeschlossen
- Du hast eine eigenständige und strukturierte, analytische Arbeitsweise und erste Kenntnisse in Projekt- oder Qualitätsmanagement gesammelt
- Du überzeugst mit guten Kommunikationsfähigkeiten und arbeitest gern im Team
- Du bringst sehr gute Deutsch- und Englischkenntnisse mit, der Umgang mit MS-Office Anwendungen ist dir vertraut
- Eine gültige Arbeitsbewilligung in Österreich ist für diese Position Voraussetzung (Nicht-EU Bürger: bitte der Bewerbung beilegen)

Das Grundgehalt für diese Position setzt sich aus dem in Österreich gesetzlich vorgeschriebenen Mindestgehalt von **EUR 2.195,46 brutto pro Monat** zusammen.

### WARUM INNIO JENBACHER?



Innovatives & internationales Arbeitsumfeld  
 VVT-Ticket, 15 Min nach Innsbruck mit dem Zug  
 Flexibles Arbeitszeitmodell, Home-Office Möglichkeiten  
 Eine der besten Kantinen der Region  
 Karriere- und Weiterbildungsmöglichkeiten  
 Goldmedaille von EcoVadis für Nachhaltigkeitsinitiativen

### JETZT MEHR ERFAHREN & BEWERBEN

