Internship: Project Management in R&D

Job description

We are looking for interns (m/f/div)* to support us in the area of project management for Autonomous Driving Sensor Products. This job is suitable for applicants who are interested in a long-term internship with the willingness to work in a challenging environment within a highly motivated international team facing a high level of responsibility from day one.

In your new role you will:

- Collaborate with experienced project managers of large-scope projects
- Support project managers with administrative and operative tasks in regards to their project planning or execution activities
- Creating training documents
- Various day-to-day tasks within the Project Management Office (PMO)

Further Information:
Duration:
Temporary / part-time
Starting date: immediately (working permit for Non-EU citizens takes about 6 weeks)

Profile

You are best equipped for this task if you have:

- The ability to thrive in a collaborative team
- Intercultural awareness and good communication skills
- Ability to handle multiple tasks simultaneously and work independently
- High interest in process management & process improvements
- Some project management experience is an asset
- Fluency in English, German is an asset
- Basic education in Electrical Engineering, Informatics, Microelectronics, or Computer Science is a plus

This position is subject to the collective agreement for workers and employees in the electrical and electronics industry. Bachelor students receive a compensation of 1.885,-- Euro gross p.m. (Full-time basis for Bachelor students) and Master students receive a compensation of 2.210,--Euro gross p.m. (Full time basis for Master students).

Please attach the following documents to your application:
- Motivation letter
- CV
- Copy of your Certificate of matriculation at a university
- Copy of your Transcript of records
- Copy of the highest completed educational certificate (Matura certificate for Bachelor students, Bachelor certificate for Master students)

At a glance

Location: Graz
Job ID: 40067
Start date: immediately
Entry level: 0-1 year
Type: Part time
Contract: Temporary

Apply to this position online by following the URL and entering the Job ID in our job search:
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Contact

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