

# Driving decarbonization and digitalization. Together.



## Internship: Project Management Support (f/m/div)

### Job description

Are you a committed student in the field of technology or business and looking for an exciting new student job? We invite you to be part of exciting projects to create leading-edge sensor chips for smartphones, tablets, wearables, drones, cars and a multitude of other devices. Gain deep insights into state-of-the-art project management methodology in a very competitive environment. Enjoy Infineon's flexible work options, balancing life and career while driving Decarbonization and Digitalization. Chip in and apply now in Graz!

You are working closely together with the Project Manager, the Project Team and the Line Management along the whole project life-cycle. You take care of a variety of tasks in the area of **project assistance**, **project controlling** and **project administration**:

#### Project Assistance:

- **Update and maintenance** of **project plans** upon advice of the PJM
- **Task planning** and **tracking**
- **Requirement management**
- **Configuration management**
- **Administration** of **internal** and **external meetings**
- Dedicated **work packages** (e.g. presentations, evaluations, reports) upon advice of the PJM

#### Project Controlling:

- **Controlling, analysis** and **preparation** of **project cost data**
- **Preparation** of **data report**

#### Project Administration:

- **Support** for **resource** and **cost planning**
- **Data management** in project management tools
- **Information management** (e.g. Confluence)

#### Further Information

Type of employment: Temporary / Part-time: 15-25 hours per week (flexible working hours from Monday to Friday between 6 a.m. and 7 p.m.)

Duration: min. 9 months

### Profile

### At a glance

Location: **Graz (Austria)**  
Job ID: **HRC0957968**  
Start date: **Oct 01, 2024**  
Entry level: **0-1 year**  
Type: **Part time**  
Contract: **Temporary**

Apply to this position online by following the URL and entering the Job ID in our job search. Alternatively, you can also scan the QR code with your smartphone:

Job ID: **HRC0957968**  
[www.infineon.com/jobs](http://www.infineon.com/jobs)



### Contact

**Lisa Derhaschnig**  
Recruiter



### Your toolkit for success includes:

- Student at university or university of applied sciences in one of the fields:
  - **Technical studies** (e.g. electric engineering, telematics, informatics, automation, digitalization)
  - **Economic studies** (e.g. business administration, industrial management)
- Fluent **English** skills

### Nice to have:

- **Studies** that combine **technical** and **economic aspects**
- **Project management experience**
- **German** language skills

### **Please attach the following documents (German or English) to your application:**

- Motivation letter
- CV
- Certificate of matriculation at a university
- Latest Transcript of records (not older than 6 months)
- Highest completed educational certificate (Matura certificate for Bachelor students, Bachelor certificate for Master students)
- Reference letter (optional)

This position is subject to the collective agreement for workers and employees in the electrical and electronics industry (full-time), employment group B for bachelor students, employment group D for master students (<https://www.feei.at/wp-content/uploads/2023/05/minimum-salaries-white-collar-workers-2024.pdf>).

## Benefits

- **Graz:** Möglichkeit für Coaching, Mentoring & Netzwerken; Trainingsangebot & strukturierte Entwicklungsplanung; Möglichkeit zur internationalen Entsendung; Verschiedene Karrierepfade: Project Management, Technical Ladder, Management & Individual Contributor; Flexible Arbeitszeit: Vertrauensgleitzeit; Möglichkeit zum Home Office; Offenheit für Teilzeit (auch in der Elternzeit); Sabbatical; Sozialberatung & Betriebsarzt; Gesundheits- & Vorsorgeprogramme; Vergünstigtes Mittagessen; Versicherungsangebot zu attraktiven Konditionen; Arbeitgeberfinanzierte betriebliche Altersvorsorge; Offenheit für flexiblen Übergang in die Altersrente; Erfolgsbonus; Barrierefreiheit am gesamten Standort

## Why Us

### **#WeAreIn for driving decarbonization and digitalization.**

As a global leader in semiconductor solutions in power systems and IoT, Infineon enables game-changing solutions for green and efficient energy, clean and safe mobility, as well as smart and secure IoT. Together, we drive innovation and customer success, while caring for our people and empowering them to reach ambitious goals. Be a part of making life easier, safer and greener.

### **Are you in?**

### **–Power & Sensor Systems (PSS) drives leading-edge power management, sensing and data transfer capabilities –**

Infineon **PSS** semiconductors play a vital role in enabling intelligent power management, smart sensitivity as well as fast and reliable data processing in an increasingly digitalized world. Our leading-edge power devices make chargers, adapters, power tools and lighting systems smarter, smaller, lighter and more energy-



efficient. Our trusted sensors increase the context sensitivity of “things” and systems such as HMI, and our RF chips power fast and reliable data communication.

**We are on a journey to create the best Infineon for everyone.**

This means we embrace diversity and inclusion and welcome everyone for who they are. At Infineon, we offer a working environment characterized by trust, openness, respect and tolerance and are committed to give all applicants and employees equal opportunities. We base our recruiting decisions on the applicant´s experience and skills.

We look forward to receiving your resume, even if you do not entirely meet all the requirements of the job posting.

Please let your recruiter know if they need to pay special attention to something in order to enable your participation in the interview process.

[Click here](#) for more information about Diversity & Inclusion at Infineon.

**Infineon Hub - Connect. Create. Challenge.**

The iHub at TU Wien represents an inspiring tech platform, networking area and event location, connecting Infineon Austria with tech experts, science specialists and young professionals.

Check out our upcoming events:

[Infineon iHub](#)

